

myUCD App Start Guide

1 Download The App From The App Store or Google Play



- With your smart phone touch the App Store icon for your type of phone (Apple Store -or- Google Play) then search for: **'Universal Church Directory'**
- The App is called *myUCD*
- Click on the "GET" -or- "INSTALL" button
- When the App has finished installing, click "OPEN"

2 Enter Your Family's UNIQUE IDENTIFIER

- A **Unique Identifier** was sent to the heads-of-household whose email was listed.
- *If you did not receive an email please see your church administrator*
- Enter unique Identifier
- Click on the gray "Download My Church Directory" button (there may be a few seconds delay)

3 Begin Using Your Church App Features

- Video link
- Email the church
- Call the church
- Church announcements
- Calendar of events
- Online giving
- Link to Facebook, Twitter, Instagram
- Staff contacts
- YouVersion Bible App
- Directory of all members
- *Some features may -or- may not be available for your church*

myUCD Desktop Directory

1. Go to **directory.ucdir.com**
2. Enter unique identifier and hit **GO**
3. Prompts will appear to create your own Username & Password.
4. Click on **'CREATE ACCOUNT'**